

潔心林炳炎中學
2025-2026 中一自行分配學位(第二階段)
申請辦法

1. 後補學額數目：少量

2. 申請辦法：

a. 派發表格

- (i) 申請者請於 2025 年 7 月 8 日起上午 9 時至中午 12 時及下午 1 時 30 分至下午 4 時親臨校務處索取申請表(需出示學生證明文件)；
或
- (ii) 本校網頁下載。

b. 交回表格及面試

- (i) 日期: 2025 年 7 月 8 日起
(上午 9 時至中午 12 時，下午 1 時 30 分至下午 4 時)
- (ii) 請申請者親臨本校交回表格。除繳交已填妥之申請表外，請附以下文件副本：
 - 最近之兩年成績表
 - 活動證書及獎項（如有）
 - 領洗紙（如適用）所有附上的資料將不會退還，學校會於用後銷毀。

(iii) 面試安排

本校收集申請表格後，會按申請者提交資料作初步遴選。初步遴選達標之申請者，將即場接受面試。由於申請者眾多，請預留時間。

c. 面試結果

學校會儘快以電話通知被取錄者到校註冊。

3. **注意事項**

- ✧ 本校將會個別致電通知被取錄者。獲取錄的申請者必須於指定時間或以前帶同升中派位証正本及個人資料到本校校務處註冊，否則作放棄學位論。
- ✧ 由於教育局嚴格規管收生人數，本校須按教育局指引及程序收錄學生。

✧ 收集個人資料聲明

1. 個人資料收集目的：學校所有申請表格（不論電子或實體表格）內所收集的個人資料只會用於處理有關申請。
2. 個人資料的提供：申請人有責任向校方提供準確及最新的資料，表格內的資料如有變更，申請人須盡早聯絡校方。
3. 個人資料轉移：除非有關人士已明確同意改變資料的用途，或該等用途得到法律准許，否則本校不會把已收集的個人資料轉移予第三方。
4. 個人資料的查閱及修正：申請人如需查閱或修正已提交的個人資料，可與本校校務處聯絡。
5. 個人資料的保存期限：如申請者不獲取錄，本校就有關申請收集的個人資料，將在入學程序完成後銷毀。

Kit Sam Lam Bing Yim Secondary School
2025-2026 S1 School Discretionary Places (2nd Stage)

1. No. of places: to be confirmed

2. Application procedures:

a. Distribution of application forms

- (i) Applicants can collect an application form in person (present a student's identification document) starting from **8th July** (9:00am to 4:00pm); or
- (ii) it can be downloaded from the school website.

b. Submission of application forms and interview arrangements

- (i) Date: **Starting from 8th July** (9:00am ~ 12:00nn, 1:30pm ~ 4pm)
- (ii) Applicants should submit the application form and copies of the following documents **in person**:
 - report cards in P5 and P6
 - certificates and awards (if any)
 - certificates of baptism (if applicable)

All the documents will not be returned and will be destroyed upon the completion of the 2nd stage of discretionary places application.

(iii) Interview arrangements:

After submission of application forms, applicants fulfilling the preliminary requirements will be invited to attend an interview immediately. Due to large number of applications, please note that it may take a while before an interview can be arranged.

c. Notification of results

Successful applicants will be notified by phone and they should come to the school for registration.

3. Points to note:

- ✧ Successful applicants will be notified by phone. They should finish the registration with the true copy of the admission slip and personal documents in our general office within a specified time period or the school places will be allocated to another applicant.
- ✧ The Education Bureau has strict regulations on the number of S1 places. All S1 places are allocated under these regulations.

✧ **Personal Information Collection Statement**

- a) Purpose of collection of personal data: Personal data collected in all application forms (whether electronic or physical forms) of the school will only be used to process the relevant applications.
- b) Provision of personal information: Applicants are responsible for providing accurate and up-to-date information to the school. If the information in the form changes, the applicant must contact the school as soon as possible.
- c) Transfer of personal data: The school will not transfer the personal data collected to third parties unless the person concerned has explicitly agreed to change the purpose of the data, or the purpose is permitted by law.
- d) Access and correction of personal information: Applicants who need to access or correct submitted personal information can contact the school affairs office.
- e) Retention period of personal data: If the applicant is not admitted, the personal data collected by the school in connection with the application will be destroyed after the admission process is completed.